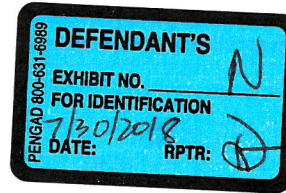


To: kristin.benzinger@gmail.com[kristin.benzinger@gmail.com]  
From: BENZINGER Kristin  
Sent: Tue 9/30/2014 9:31:34 PM  
Subject: Fwd: One more thing



All best,  
Kristin Benzinger

----- Original message -----

From: BENZINGER Kristin  
Date: 09/30/2014 5:00 PM (GMT-05:00)  
To: DIEHL Jennifer, FENNER Simon  
Subject: One more thing

Hi Jenn and Simon,

In summation of our recent meeting:

I am above or within the benchmark for my current role of Executive Assistant  
Performance reviews only determine bonus size, they will be completed in March 2015  
I am to continue to respond to afterhours request only if they are urgent  
We will explore role expanding and upgrade opportunities in the mid and long term  
I requested a \$5,000 increase in base salary first in March of 2014 and again today  
I will remain an exempt employee  
KB Total comp expectation is 135k - 140k in the EA Role

The one thing I forgot:

Can we make my 4<sup>th</sup> week of vacation official and in writing now?

All best,

Kristin Benzinger  
Office Ninja and Coordinator of Special Projects

Main: 646-562-3600  
Direct: 646-562-3696

Lukoil Pan Americas  
1095 Avenue of the Americas  
33rd Floor  
New York, NY 10036

This message and any attachments (the "message") are intended solely for the addressees and are confidential. If you receive this message in error, please delete it and immediately notify the sender. Any use not in accord with its purpose, any dissemination or disclosure, either whole or partial, is prohibited except formal approval. The Internet cannot guarantee the integrity of this message. LITASCO SA (and for its subsidiaries and/or its affiliates) shall (will) not therefore be liable for the message if modified.